

**Institutional Learning Outcomes: Methods of Assessment**  
An Academic Plan Key Project Team: Fall 2013  
**Meeting 3, Monday October 7, 2013 Rm. I-208, 9-11:00 AM**

Carmelinda Del Conte  
Sharon Estok  
Erica Fagan (Regrets)  
Peggy French (Regrets)  
Pat MacDonald  
Cathy Ozols  
Valerie Parke

Lisa Pegg  
Eleanor Pierre (Resigned)  
Margaret Thomson  
Cynthia Williamson  
Kai Zhao

**Introductory/Cautious Remarks:**

It will seem that too many trees have died to support the work of the team today. All paper documents will be filed at Academic Plan HQ and reused many times at subsequent team meetings.

**Four Meeting Objectives:**

1. Feedback from SurveyMonkey Poll: V. Parke
2. 2<sup>nd</sup> Version of our ILO Rubric: P. French, V.Parke, C. Ozols
3. Student and Employer Surveys: Identifying Sources of Data to Measure ILO Achievement:  
K. Zhao, C. Del Conte
4. Update on Measuring Institutional Support: Facilities and Employee Skills:  
S. Estok, P. MacDonald

**Feedback form SurveyMonkey Poll on our Website / Communication with Stakeholders**

9-9:15 Group Discussion on Strategies for Information Distribution -Cynthia Williamson to action.

**2<sup>nd</sup> Version of our ILO Rubric: Reflecting our Goal: "Clear, Concise, Meaningful, & Useable by All"**

9:15-10:00 Everyone rolls up her sleeves and works through Employability Skills 2000+ and fills our rubric.

Biobreak: 10-10:10

**Student and Employer Surveys: Identifying Sources of Data to Measure ILO Achievement**

10:10- 10:45 Overview of Surveys and Survey Questions followed by Group Discussion to Determine which questions to mine data from.

**Update on Measuring Institutional Support: Facilities and Employee Skills**

10:45-11:00

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**Tasks for Next Meeting:**